

# EMPLOYEE QUESTIONNAIRE

To be completed by injured employee and submitted to MCIM

## EMPLOYEE INFORMATION

First name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Maiden name and/or any other previous last names: \_\_\_\_\_

Address: (If using a PO Box, please provide both the street and PO Box addresses)

Street / PO Box: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Have you ever applied for or are you currently receiving Social Security Disability, Medicare or Medicaid Benefits?: Y / N Please also complete the following questions and specify which type(s) of benefit(s) apply:

If yes, when did you apply?: \_\_\_\_\_ Approved, denied or appealed?: \_\_\_\_\_

If approved, when did your benefits begin? \_\_\_\_\_ What is your monthly rate? \_\_\_\_\_

Have you lived in any other states? Y / N If yes, provide names of states: \_\_\_\_\_

Phone #'s: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Ethnic Background: \_\_\_\_\_ Hair color: \_\_\_\_\_

U.S. Citizen?: Y / N If no, country born in: \_\_\_\_\_ Greencard #: \_\_\_\_\_

Circle one: Male / Female      Circle one: Married / Single / Divorced

Spouse's Full Name: \_\_\_\_\_

Driver's license or ID #: \_\_\_\_\_

Type of vehicles currently owned: \_\_\_\_\_

Recreational vehicles owned: \_\_\_\_\_

Names and date(s) of birth of any dependents: \_\_\_\_\_

Do you pay child support? \_\_\_\_\_ Name of Child Support Agency: \_\_\_\_\_

State(s) to which support is paid: \_\_\_\_\_ Amount & frequency of payment: \_\_\_\_\_

Hobbies / sports / activities within the last 5 years: \_\_\_\_\_

Gym Membership: Y / N If yes, provide name /address of gym: \_\_\_\_\_

High school graduate? Y / N If no, do have a GED or equivalency?: Y / N

College or Technical School(s) attended?: \_\_\_\_\_ When? \_\_\_\_\_ Did you Graduate? Y / N

Degrees received?: \_\_\_\_\_ Have you been in the military? Y / N If yes, which branch?: \_\_\_\_\_

When? \_\_\_\_\_ Where were you stationed?: \_\_\_\_\_

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EMPLOYEE QUESTIONNAIRE (cont.)

Do you have a family doctor: Y / N If yes, provide his/her name, address & phone number: \_\_\_\_\_

If no, please list any clinics/hospitals you go to if ill or in need of treatment: \_\_\_\_\_

Prior medical condition(s) along with the name, address & phone number for medical providers for the condition(s): \_\_\_\_\_

Pre-existing condition(s) along with the name, address & phone number for medical providers for the condition(s): \_\_\_\_\_

List any medications you were taking prior to or on the date of injury and provide then name of the doctor(s) that prescribed the medication(s): \_\_\_\_\_

Do you have health insurance? Y / N Name of carrier: \_\_\_\_\_ Smoker: Y / N

**EMPLOYMENT INFORMATION:**

Name of current employer: \_\_\_\_\_

Street address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Hire: \_\_\_\_\_ Job Title: \_\_\_\_\_ Rate of pay: \_\_\_\_\_

Name of second employer: \_\_\_\_\_

Date of Hire: \_\_\_\_\_ Job Title: \_\_\_\_\_ Rate of pay: \_\_\_\_\_

Scheduled # of hours per week: \_\_\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Provide a list of any additional sources of income: \_\_\_\_\_

**PRIOR EMPLOYMENT**

Provide a list of prior employers for the past 10 years. Include addresses, phone number, job title(s), job duties and wage information:

List any job skills not already listed: \_\_\_\_\_

**ACCIDENT OR OCCUPATIONAL DISEASE**

Date of injury: \_\_\_\_\_ Day of week: \_\_\_\_\_ Approximate time: \_\_\_\_\_

Location - Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

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EMPLOYEE QUESTIONNAIRE (cont.)

Body part(s) injured / Nature of injury: \_\_\_\_\_

Full description of how accident or occupational disease occurred. Use an additional sheet of paper if needed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Was personal protective equipment required? Y / N Was it provided? Y / N Was it used? Y / N

Last day of work: \_\_\_\_\_ Return to work date: \_\_\_\_\_ Est return to work date: \_\_\_\_\_

Did your wages continue?: Y / N

**NOTIFICATION OF INCIDENT**

Name & title of person accident / incident was reported to: \_\_\_\_\_

Date reported: \_\_\_\_\_ Written accident / incident report completed: Y / N

Name(s) / phone numbers of witnesses to incident: \_\_\_\_\_

**MEDICAL TREATMENT**

Initial treatment date: \_\_\_\_\_ Name of hospital or clinic: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Diagnosis?: \_\_\_\_\_

Taken by ambulance?: Y / N If yes, name of ambulance service: \_\_\_\_\_

List name, address & phone numbers of all doctors, hospitals, clinic, chiropractors, therapy locations with whom you have received or will be receiving treatment for this accident/incident: \_\_\_\_\_

\_\_\_\_\_

Are you still under medical care for this accident / incident?: Y / N

Date of most recent visit: \_\_\_\_\_ Location: \_\_\_\_\_

Current diagnosis: \_\_\_\_\_

Date of next appointment: \_\_\_\_\_ Location: \_\_\_\_\_

Did you obtain work status slips at each of your appointments? Y / N If so, were they given to your employer? Y / N

**PRIOR TREATMENT**

Any prior injuries and/or medical treatment to the injured body part(s)? Y / N If yes, please provide the following:

Type of injury(s): \_\_\_\_\_

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EMPLOYEE QUESTIONNAIRE (cont.)

Date(s) of injury(s): \_\_\_\_\_

Name / address / phone number of all medical providers: \_\_\_\_\_

Did you recover completely?: Y / N If no, please provide details: \_\_\_\_\_

**PRIOR WORK COMP INJURIES**

Please provide a list of all prior worker's compensation injuries for all employers. Include the following for each injury:

Date of injury(s): \_\_\_\_\_

Description of how the injury(s) occurred: \_\_\_\_\_

Type of treatment received along with the name, address and phone numbers of all medical providers: \_\_\_\_\_

Current treatment status: \_\_\_\_\_

Any permanent restrictions given? \_\_\_\_\_

Name of employer at the time of the injury: \_\_\_\_\_

Name of the worker's compensation company that handled the claim: \_\_\_\_\_

Was claim accepted or denied? \_\_\_\_\_

Additional comments: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Making a false or fraudulent statement for the purpose of obtaining or denying benefits can result in criminal or civil prosecution, or both, and denial of benefits.*